

# 2019 HANDCRAFTED:

A JURIED EXHIBITION OF CERAMICS · FIBER · GLASS · METAL · WOOD



*Carnival*, Mark Gordon  
2018 Acquisition Award

## AWARDS

Acquisition Award:	\$1,000
First Place:	\$300
Second Place:	\$200
Third Place:	\$100

## ELIGIBILITY

Open to all US artists 18 years of age or older working in ceramics, fiber, glass, metal, wood, paper, or any combination of craft medias. Work must be original (no kits), completed in the past two years, and not previously exhibited at the Arts Center. Entry to this exhibit establishes an agreement on the part of the artist to exhibit selected works under all conditions listed in the prospectus. Substitutions for accepted works are not allowed.

## ENTRY FEE

Artists may submit up to four (4) works for a non-refundable \$25 fee. Submissions will not be considered complete until the entry fee has been received by the Maria V. Howard Arts Center. The preferred method of payment is to use your credit card through our online system.

**The link to that website is:**

[http://apm.activecommunities.com/cityofrockymount/Activity\\_Search/6291](http://apm.activecommunities.com/cityofrockymount/Activity_Search/6291). You may also find a link on our website

([www.imperialcentre.org/arts-center/artist-opportunities](http://www.imperialcentre.org/arts-center/artist-opportunities)) Check or Money Order must be made out to *City of Rocky Mount* and mailed to Maria V. Howard Arts Center P.O. Box 1180

Rocky Mount, NC 27802. If you are not a North Carolina resident, you may not submit a money order or check. Please call for information at 252-972-1266.

## ACQUISITION AWARD RESTRICTIONS

The work selected for the Acquisition Award will become part of the Arts Center's Permanent Collection. Any artist who will not accept the \$1,000 purchase award for any submission must indicate this on their submission entry. Works Not For Sale (NFS) will automatically be considered ineligible.

## LIABILITY

Accepted Entries will be insured by the City of Rocky Mount from receipt through June 18, 2019 for 60% of the retail price. Please note in the instance of a claim, artists will be held responsible for adequate proof of value before compensation is provided. Works designated as NFS must have a stated insurance value and will be held to the same burden of proof if a claim is reported. Works remaining past June 18, 2019 will no longer be insured, may become property of the Arts Center, and may be disposed of or accessioned.

## JUROR

**Wendy Earle** is Curator of Contemporary Art at the Southeastern Center for Contemporary Art (SECCA) in Winston-Salem, NC. Her interests include self-taught Southern artists, craft versus fine art and the intersection of art, science and technology. She received her BA in art history from the University of Michigan and her MA in art history from the University of Texas at Austin. Wendy was previously the curator of collections and exhibitions at the Museum of the Southwest, and has interned at the Dallas Museum of Art, Cleveland Museum of Art and the Museo Larco in Lima, Peru. Learn more by visiting her website: [www.wendyearle.com](http://www.wendyearle.com).

## JUDGING

Artworks accepted in preliminary judging by digital image do not constitute acceptance into Handcrafted. If upon delivery, an accepted artwork is found to have been misrepresented by the image sent or deemed unfit or unsafe for exhibition, it may be disqualified. Award winners will be selected by the juror after the exhibition is installed and announced at the Artist Reception.

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## ENTRY PROCEDURES

Up to four (4) pieces may be entered. Works should be submitted by email (please see instructions attached to this prospectus for full details) for preliminary judging. Each artwork may be represented by up to three (3) separate images showing details or different views of the work. The entry submitted via email must correspond to images by entry number. Images of works accepted will be retained by the Arts Center for its permanent records and publicity purposes. Digital Images must be in JPG format and may be sent by email or by CD. File sizes should not exceed 1MB. Each file must be identified by artist name, entry number, and title. Artist names should not be embedded in the image. CDs must be identified with artist name and list of artworks as corresponds to the entry form. PowerPoint formatted entries will be disqualified.

**Entry Materials are due no later than October 15, 2018.**

## SALES

The Arts Center will retain 40% commission on works sold. To receive payment, artists will need to submit a completed W-9 form and contract, which will be forwarded upon sale. Payments will be mailed within 6 weeks after the close of the show.

## AWARD RECIPIENTS

Each award recipient that is not already a vendor with the City of Rocky Mount will be asked to complete and turn in a W-9 form and contract to receive payment. The forms will be forwarded to the artist after awards have been determined. Awards will be mailed within 4 weeks after the close of the show.

## INSTALLATION REQUIREMENTS

All works must be completely dry, framed, wired, ready for hanging, or otherwise suitably prepared for exhibition. No sawtooth hangers accepted. Orientation or installation instructions should be included with work. Works may not exceed 6 feet in any direction.

## DELIVERY OF ACCEPTED WORKS

Accepted works cannot be mailed or otherwise delivered to the Arts Center before a signed Exhibition contract is in place. Exhibit contracts are due no later than December 3, 2018. Accepted works may be shipped or hand delivered, but must arrive no later than December 14, 2018 to:

*Attn: HANDCRAFTED*

*Maria V. Howard Arts Center*

*270 Gay Street*

*Rocky Mount, NC 27804*

Works may also be hand delivered. If you require assistance moving your piece, you must make an appointment with the Art Curator. Email

[alicyn.wiedrich@rockymountnc.gov](mailto:alicyn.wiedrich@rockymountnc.gov) to make arrangements.

The artist is responsible for all shipping and return shipping costs and arrangements to and from the Arts Center. For return, the Arts Center will pack each piece in its original packing materials and containers. Artists are responsible for arranging return shipping to the address of origin through their local UPS/FedEx/USPS or other shipping office at the close of the exhibition. Shipping insurance is the responsibility of the artist. The Arts Center will not accept money for shipping and is not responsible for works lost, stolen, or damaged once picked up by the shipper.

- Check your local shipper for prepaid return labels, call tag systems, and printable internet shipping labels.
- Artists should include the return label with the shipment of the work to the Arts Center or provide the Arts Center with a prepaid label at the close of the exhibition.
- Please email return shipping label to [registrar@rockymountnc.gov](mailto:registrar@rockymountnc.gov).



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## 2019 HANDCRAFTED CALENDAR

October 15, 2018

### Deadline for Receipt of Entries

Completed email entry form, \$25 entry fee, and CD or attachment of images must be received.

### **Submit credit card payment online.**

If applicable, send CDs and checks to:

Attn: Handcrafted  
Maria V. Howard Arts Center  
P.O. Box 1180  
Rocky Mount, NC 27802

Week of November 5, 2018

### Notifications to Artist

Winning artists will be called by phone. Every artist will receive a notification by mail, regardless if he/she was selected for the show or not.

December 3, 2018

### Deadline for Receipt of Signed Exhibition Contracts

The Maria V. Howard Arts Center will **under no circumstances** accept any piece of art that does not have a signed contract in place before the work of art is received.

December 14, 2018

### Deadline for Receipt of Accepted Works

Hand-deliver works to:

**Attn: Handcrafted**  
**Maria V. Howard Arts Center**  
**270 Gay St.**  
**Rocky Mount, NC 27804**

Ship works to:

**Attn: Handcrafted**  
**Maria V. Howard Arts Center**  
**P.O. Box 1180**  
**Rocky Mount, NC 27802**

Hand-delivered artwork to be dropped off Tuesdays-Saturdays 10:00am-5:00pm or Sundays 1pm-5pm. If you need assistance maneuvering your artwork, please schedule with the Curator.

January 11, 2019

### Exhibition Opens

January 16, 2019

### Artist Reception & Awards Presentation

6:00pm-8:00pm

6pm—8pm – presentation of awards 6:30pm  
The Maria V. Howard Arts Center at the Imperial Centre,  
270 Gay Street, Rocky Mount, NC 27804.

Free and open to the public.

**\*SUBJECT TO CHANGE\***

April 21, 2019

### Exhibition Closes

April 23, 2019

### Works Available for Return Delivery or Pick-up

Hand-delivered artwork to be picked-up Tuesdays-Saturdays 10:00am-5:00pm or Sundays 1pm-5pm. If you need assistance maneuvering your artwork, please schedule with the Curator. Shipped artwork will be packed and ready for pick-up by shipping companies arranged by the Artist.

May 20, 2019

### Insurance Ends on Unclaimed Works AND Unclaimed Works become Property of the Maria V. Howard Arts Center

Works may be accessioned into the Permanent Collection, accessioned into the City Hall Collection or it may be disposed of by any methods seen fit.

The following web link will direct you to the 2019 Handcrafted Payment Form on ActiveNet:

[http://apm.activecommunities.com/cityofrockymount/Activity\\_Search/6291](http://apm.activecommunities.com/cityofrockymount/Activity_Search/6291)

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## Email Submission Format Instructions

Please use the below guidelines for your email submission to the Juried Art Show.

- I) Send your entries to: [MVHArtsCenterSubmissions@gmail.com](mailto:MVHArtsCenterSubmissions@gmail.com)
- II) The subject line should read: “[Artist Name] Handcrafted 2019”
- III) In the body of the email, please provide:
  - 1) Artist name (as credit line should read)
  - 2) Artist mailing address
  - 3) Artist phone number(s)
  - 4) Artist email address
  - 5) Website (if available)

- IV) You may submit up to four entries.  
For each entry, please include in the body of the email:

### Entry 1

Title of entry  
Medium; materials used  
Size (height, width, depth, weight)  
Retail price (please account for commission): \$\_\_\_ or NFS  
Insurance price (required if item is not for sale): \$\_\_\_  
Eligible for Acquisition Award: YES or NO

- V) Submit images as an email attachment to this document, or submit a CD  
For each entry, you may submit up to three images

Name each image’s file with its corresponding Entry Number and Title

Example:

ENTRY 1/image 1/title  
ENTRY 1/image 2/title detail  
  
ENTRY 2/image 1/title

By submitting your work electronically, you acknowledge that you have read the prospectus and understand its terms.